

# MICHIGAN STATE

## SPORTS CAMPS & CLINICS

### **WHERE DO I PARK:**

You should have been provided with a parking validation link on your camp registration receipt. The link is valid in Lot 62 (IM West), 63(Breslin), 67 (Jenison Fieldhouse) and 79 (Spartan Stadium). It is NOT valid in any other lots. You may pre-register your vehicle prior to coming to camp. The link may be shared or used for multiple vehicles and will only be valid during your camp dates. Lot locations may be found at <https://maps.msu.edu/interactive/>. Payment will be required at a parking kiosk if you fail to register your vehicle using the link. Vehicles are subject to a parking violation for failure to register your vehicle with the link or pay at the pay station within the lot. If your camp is during a special event, requirements, and restrictions for special event parking supersede general parking and a fee will be required to park and/or you may be directed to an alternate lot by Special Events staff. Campers are advised NOT to bring a car or motorcycle to the campus. However, it is not prohibited just advised against. Please refer to MSU Parking website (<https://maps.msu.edu/interactive/>) for overnight parking. Any parking violations as a result will be the SOLE RESPONSIBILITY of the camper. Vehicles illegally parked are subject to enforcement. **THE CAMPS OFFICE CAN NOT ASSIST WITH PARKING VIOLATIONS AS THEY ARE ISSUED THRU THE MSU Parking Services.** MSU Parking Services are available at 517-355-8440 Monday – Friday 8:00am – 4:00pm excluding University holidays.

### **DO I NEED A PHYSICAL AND MEDICAL INSURANCE TO PARTICIPATE?**

No, we do not require a physical and each participant should have his or her own medical insurance, however, it is not required as all our campers are automatically enrolled in MSU's accident insurance plan. Eligible covered expenses will be paid only if they are in excess of other valid and collectible insurance.

### **WHAT IS THE REFUND POLICY?**

If a camper is unable to attend camp, they will be entitled to a refund minus a \$30.00 cancellation fee **PROVIDED YOU CANCEL PRIOR TO THE FIRST DAY OF CAMP.** All refund requests must be submitted in writing to the camps office PRIOR TO THE FIRST DAY OF CAMP. Please allow 7-10 days for your refund request to be processed. **No refund will be given, regardless of the reason (injury or illness included) after camp has begun.** All written requests can be submitted via email to the [msucamps@msu.edu](mailto:msucamps@msu.edu). Please **do not leave a message requesting** a refund on the camps office line.

### **WHAT SHOULD I BRING TO CAMP/ LOST AND FOUND ITEMS?**

All personal items the camper brings are at their own risk as MSU is not responsible for lost or stolen items. Campers should leave their valuables at home. MSU Police will be contacted in the event of theft. LOST AND FOUND items will be turned over to the MSU Police Department after camp concludes. Please contact the MSU Police Department at 517-355-2221 to inquire about lost and found items.

The following is a list of SUGGESTED items only:

- **Cell phones:** Although campers will not be allowed to use cell phones during camp sessions, your child may bring a cell phone, please do so at your own risk. Any misuse of cell phones/cameras during camp will be cause for immediate dismissal from camp and no refund will be given.
- **Snacks and Water Bottle:** We will provide water and Gatorade products.
- **Sport Specific Equipment:** Please refer to your sports brochure for a list of sport specific equipment to bring to camp or contact your sports office.

**MEDICAL EMERGENCY INFORMATION OR LEAVING YOUR CAMPER A MESSAGE:**

In the event of an emergency, you can leave your camper a message by calling the specific sports office phone number listed on the camps website. In the case of a medical emergency, please note that Sports camp staff are NOT MEDICAL PROFESSIONALS and cannot diagnose or treat any reported injuries or illnesses or administer any medications. In the event of an emergency, staff members are instructed to call 911 immediately. All campers are required to complete a medical form prior to check-in during the online registration.

**PROCEDURES FOR OTHER EMERGENCY INFORMATION:**

The MSU Alert System for emergencies sends out notifications via email, text message, and pre-recorded phone calls. If you would like to receive SMS text messages on your cell phone, you can register your phone information by logging in to our system and adding your number, at <http://alert.msu.edu/>.

**In case of a weather-related emergency, (severe thunderstorm warning or tornado warning),** everyone should seek shelter in an interior hallway in the basement or ground level of a building, or in the lowest level of a parking ramp away from windows.

**In case of emergencies on campus (accident, suspicious activity, presence of a firearm), the best course of action is to call 911 IMMEDIATELY. If a “Secure in Place” action is advised (for active violence), you should:**

- Lock doors of the room you are in (Main doors of building will also be locked).
- Close blinds and turn off lights.
- Find a well-hidden and protected area to hide using objects in the room to barricade with or hide behind.
- Wait for the “All Clear” from the MSU Alert System before leaving your secure location.

**PROCEDURES FOR EARLY DISMISSAL:**

In the instance that a participant needs to leave either temporarily (i.e. for an appointment, family event, etc.) or permanently prior to the end of the program, the participant’s authorized parent(s), guardian(s), or other emergency contact(s) must complete the Pick-up/Drop-off/Commuter form and return it to the coach of the camp. When the participant is picked up from camp, sports camp staff will verify the identity of the adult attempting to pick up the participant. Program staff will only permit participants to be released to individuals who have been authorized by the parent(s)/guardian(s), and/or emergency contact(s). In the instance of protecting the safety of all youth participants, local authorities will be contacted if it is deemed necessary by program staff. In the instance of an emergency or if it has been determined that a participant’s behavior violates

University and/or program policies and requires early dismissal from the program, program staff will make contact with the participant's approved adult contacts, and or the participant's parent(s), guardian(s), or emergency contact(s) must pick up the participant immediately.

**RULES, REGULATIONS AND DISCIPLINARY ACTION:**

Sports Camp rules and regulations have been established to maximize learning and fun in a safe environment without infringing on the rights of others. **Verbal Warnings** may be administered by any member of the camp staff when campers demonstrate unacceptable behavior deemed hazardous to the individual or others. **Disciplinary Action** may be taken by senior camp staff. **Dismissal** will be decided by a full-time camp employee in consultation with the camp coach after gathering relevant facts and talking with all involved parties. In the event a camper is dismissed, parents/guardians will be contacted and are expected to make immediate arrangements for their camper's transportation home. MSU Athletic Department and sports camp coaches will be notified in the event of disciplinary action.

**The following are Sports camp program rules:**

- Participants are prohibited from the possession or use of alcohol, tobacco, marijuana, illegal drugs, fireworks, guns, or other weapons.
- No excessive noise or violence of any kind will be tolerated.
- Sexual harassment, sexual abuse and other sexually inappropriate conduct will not be tolerated.
- Harassment in violation of the University Anti-Discrimination Policy will not be tolerated.
- Hazing and bullying (physical, verbal, or cyber-bullying) will not be tolerated.
- Misuse or damage to university property is prohibited, and participants may be financially responsible for such actions.
- Cameras and other digital recording devices are prohibited in showers, restrooms, locker rooms and other areas where privacy is expected by participants.

**The following may result in verbal warning and/or disciplinary action and/or additional charges to camper:**

- Excessive noise or horseplay
- Removal of food, glassware, utensils, or other materials from dining halls
- Playing on or using sporting equipment when not directed to do so by camp staff.

**The following may result in disciplinary action and/or dismissal:**

- Smoking or vaping on campus
- Gambling
- Use of any fire hazard materials (i.e. candles, incense)
- Use of electrical appliances other than radios, stereos, televisions, refrigerators and or personal grooming devices.
- Use of cameras and other digital recording devices in showers, restrooms, locker rooms and other areas where privacy is expected by participants.
- Harassment of other campers or staff, including hazing, bullying or cyber-bullying.

- Violation of federal, state, or local laws. Violations of federal/state/local laws will result in dismissal from the program and police involvement.
- Possession and/or consumption of alcohol, marijuana, illegal drugs, fireworks, weapons on and off campus.
- Verbal and physical intimidation or conduct (fighting).
- Sexual harassment, sexual abuse, or other sexually inappropriate conduct.
- Tampering with fire alarms or safety or security equipment.
- Malicious damage to university or personal property; dismissal and financial restitution will be pursued.
- Theft of personal property or university property.
- Setting fires or arson.

**ADDITIONAL INFORMATION:**

**GPS Addresses:**

- Spartan Stadium: 325 W Shaw, East Lansing, MI 48824
- Jenison Fieldhouse: 223 Kalamazoo St., East Lansing, MI 48824
- Smith Center: 282 W Shaw Lane, East Lansing, MI 48824 (Across the street from Football Stadium)
- Munn Ice Arena: 509 Birch Rd., East Lansing, MI 48824
- Breslin Center: 534 Birch Rd., East Lansing, MI 48824
- Skandalaris/Clara Bell and Duffy (Football Complex across the street from Football Stadium): 771 Chestnut Rd., East Lansing, MI 48824
- MSU Boathouse (on the Grand River off campus): 3205 W Main St., Lansing, MI 48917
- IM West: 393 Chestnut, East Lansing, MI 48824
- IM East: 804 E. Shaw Lane, East Lansing, MI 48824
- McLane Stadium (Baseball Stadium behind Jenison Fieldhouse): 223 Kalamazoo St., East Lansing, MI 48824
- Secchia Stadium (Softball Stadium behind Jenison Fieldhouse): 223 Kalamazoo St., East Lansing, MI 48824
- DeMartin Stadium (Soccer Stadium behind Jenison Fieldhouse): 223 Kalamazoo St., East Lansing, MI 48824

**Contact Information:**

- Please contact each sport office individually for emergency camper contact, specific camp questions on instructions, techniques, and camp content, etc. Contact info can be found on our camp website ([www.sportcamps.msu.edu](http://www.sportcamps.msu.edu))
- MSU Police for emergencies, parking violations and lost and found items can be contacted at 517-355-2221.
- Dietary concerns please go to [www.eatatstate.com/nutrition](http://www.eatatstate.com/nutrition).
- Enrollment questions please contact the camps office at 517-432-0730. Please do not leave a message for refunds or emergencies as this line is only monitored 1 time per week.

